

## **KFTC Chapter Petition Form**

County or Chapter Name \_\_\_\_\_

Date \_\_\_\_\_

### ***Chapter Description***

Chapters are formal units of the KFTC's statewide organization. They are typically formed along single county lines; however, multi-county chapters are possible. Chapters and the statewide organization have a mutually supportive relationship. Chapters provide the bulk of KFTC's power base by recruiting members, actively working on issues, turning people out to events, and fundraising. In return, the statewide organization provides organizing assistance, leadership training and other support.

Chapters select their own local issues and leaders. To work on issues outside of KFTC's statewide platform, a chapter must have permission from the Steering Committee. Chapters must meet certain requirements as spelled out in a chapter contract. The contract lists chapters' responsibilities and rights. These contracts are signed and upheld by the Steering Committee.

### ***Beginning, Continuing and Ending Chapter Status***

KFTC members can petition to form a new chapter at the KFTC Annual Meeting or at a Steering Committee meeting. Chapters wishing to remain active must re-petition each year at the Annual Meeting. Chapters are accepted by a majority vote of the organizational membership or of the Steering Committee.

Chapters may end their status by notifying the Steering Committee and fulfilling any remaining obligations. The Steering Committee can end a chapter's status if it fails to meet its obligations. A chapter that is not represented at three Steering Committee meetings in a row will lose its chapter status and its staff and legal support.

### ***Chapter Rights***

1. to be formally affiliated with Kentuckians For The Commonwealth, a statewide grassroots social justice organization which uses direct action community organizing methods
2. to have one vote on all matters brought before the Steering Committee
3. to recommend statewide platform issues
4. to request organizational support, including staff support, for chapter activities and to receive preference over non-chapter counties for KFTC support and resources
5. to nominate members for KFTC statewide offices and committees and to receive preference over non-chapter counties for members to serve in those positions
6. to submit articles and local updates for *balancing the scales*, KFTC's blog and social media
7. to review official KFTC records

*Chapter Responsibilities*

1. to elect a Steering Committee Representative and Alternate, a chapter fundraising coordinator, a membership coordinator and a publicity coordinator.
2. to have a chapter member attend all six Steering Committee meetings, including two overnight Leadership Gatherings.
3. to have chapter members attend the KFTC Annual Membership Meeting in August.
4. to have an Annual Chapter Meeting in June and other meetings as needed.
5. to begin with at least 15 members and increase to at least 30 members within two years; to set membership goals in June; and to expand chapter membership each year.
6. to set chapter fundraising goals each June; to raise a minimum of \$500 through grassroots fundraising activities (other than donations and memberships); and to participate in the KFTC fall fundraising campaign by contacting all chapter members to ask for a donation.
7. to support KFTC's goals; to work on KFTC's statewide platform issues; and to use nonviolent, direct-action organizing methods.

**WE UNDERSTAND AND AGREE TO ALL OF THE CHAPTER RIGHTS, RESPONSIBILITIES, AND PROCEDURES.**

\_\_\_\_\_  
Steering Committee Representative

\_\_\_\_\_  
Steering Committee Alternate

**APPROVED AND ACCEPTED BY THE STEERING COMMITTEE:**

\_\_\_\_\_  
KFTC Chairperson

\_\_\_\_\_  
Date